



**KEMENTERIAN KEWANGAN MALAYSIA**

**USER MANUAL**

**MALAYSIAN GOVERNMENT TAX MANAGEMENT  
AND INFORMATION SYSTEM  
(MYCUKAI)**

**TREASURY AUTHENTICATION SYSTEM  
(TERAS)**

**ACCOUNT REGISTRATION GUIDE**



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## 1.0 INTRODUCTION

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The Treasury Authentication System (TERAS) provides a user authentication platform through the following methods

### **Password**

Validation requests based on usernames and associated passwords are considered to be only known to a particular user.



## 2.0 MYCUKAI ACCOUNT REGISTRATION

### 2.1 REGISTER ACCOUNT

1. To register a user, click on **DAFTAR AKAUN** and the system will display the User Registration Account on screen.




2. Fill in user registration information. All profile information boxes are required by the user.

User Account Registration

FULL NAME

TYPE OF IDENTIFICATION

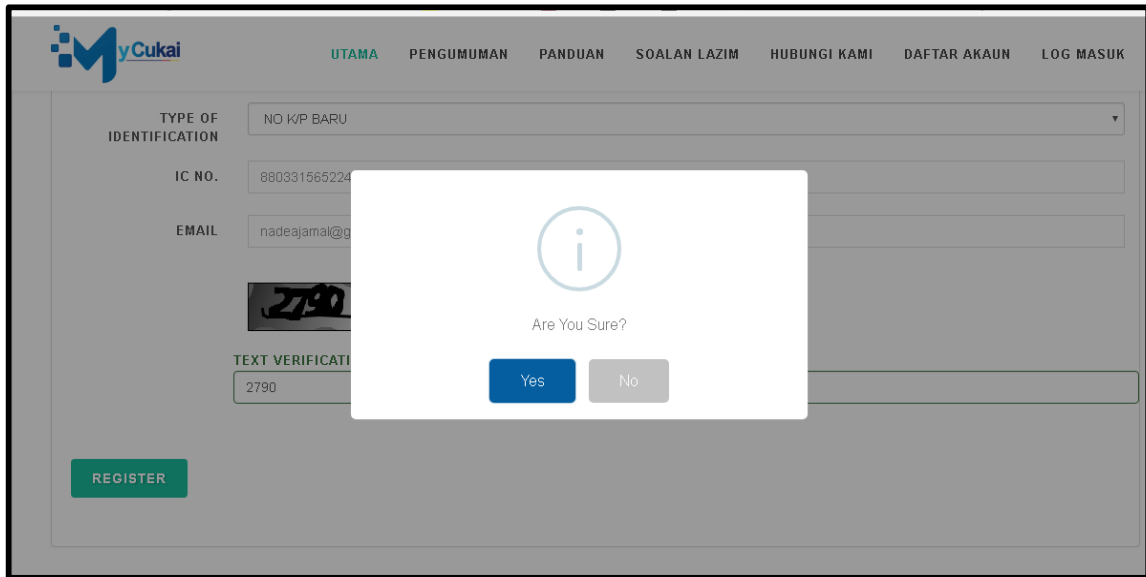
EMAIL



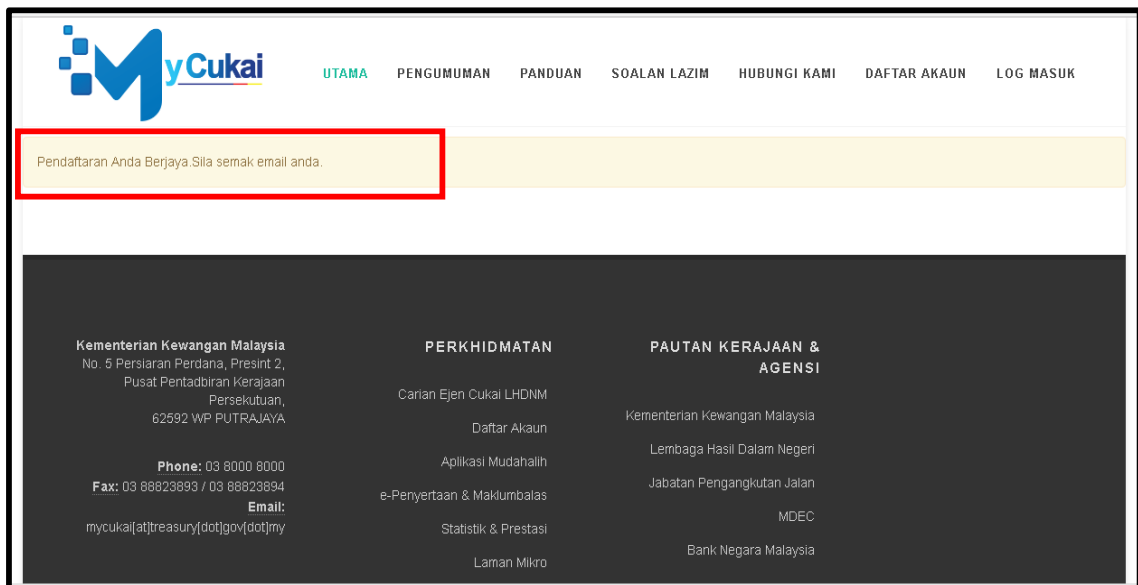
TEXT VERIFICATION (\*)



3. Click **Register** after enter all information entered.

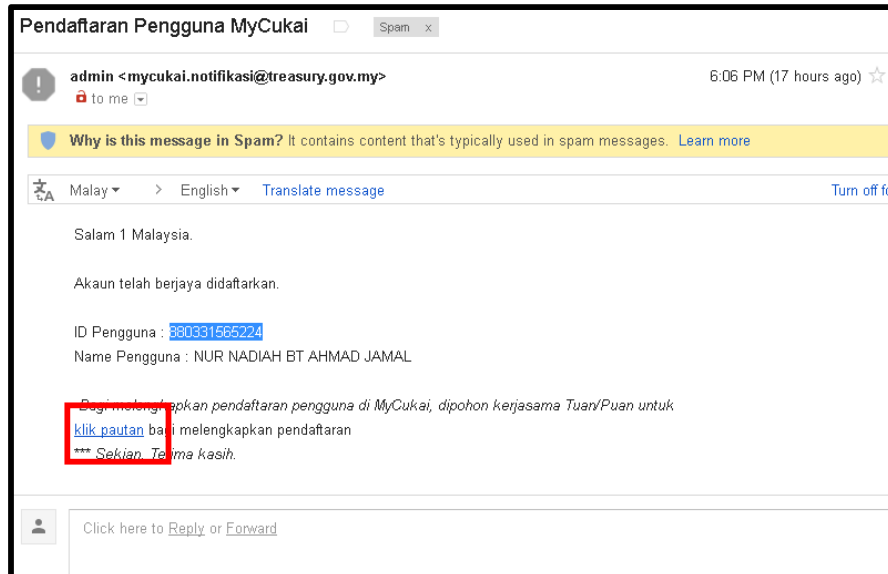


4. A quick **pop-up** message will appeared, click on **yes** button to continue registration process.
5. Registration successful. Please check your registered email.






6. To activate MyCukai account, please click on the link below. You will be directed to MyCukai portal.
7. Click on hyperlink **Klik Pautan**.





8. Enter the following information to complete the registration for password activation;
  - i. MyKad number
  - ii. Password
  - iii. Last 4 digits of MyKad number
  - iv. Date of birth
  - v. City
  - vi. Verification code



### Activate Password

?	880918595387
?	5067765
?	Create your new password
?	Confirm your new password
?	Last 4 digits of MyKAD/passport numbers for spouse/mother
?	Date of registration as a public servant/date of birth(DDMMYYY)
?	Your birth city
?	<b>a a R d 7</b>
?	Enter verification text

**SUBMIT**



9. Click **Submit** after all the information entered.

### Activate Password

770101055155

4999082

Create your new password

Confirm your new password

5155

01011977

kajang

**pQaU8**

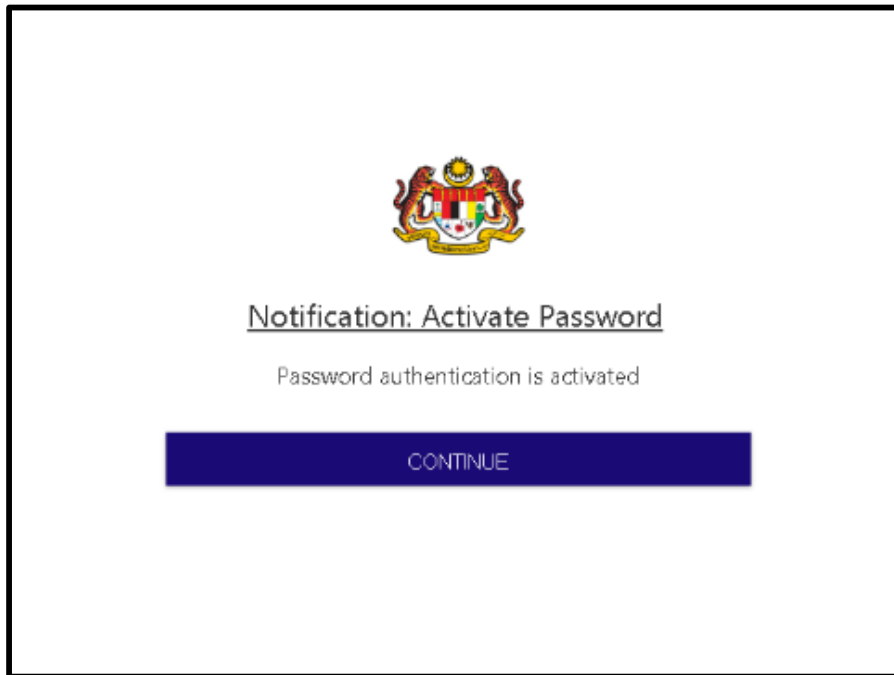
pQaU8

**SUBMIT**

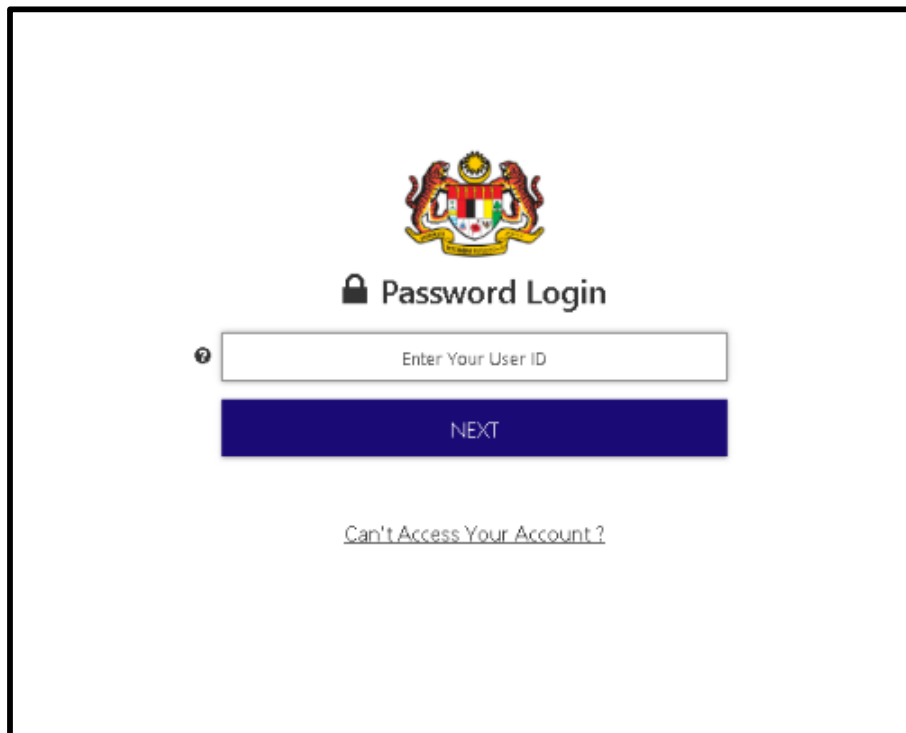




10. Password is activated. Click continue to continue registration process.



11. Enter user ID (MyKad number / Email). Click Next.





12. Enter Password. Then, Click Login.

880931565224

Enter Your Password

LOGIN

[Can't Access Your Account?](#)

13. Registration is activated.

NUR NADIAH ET AHMAD JAMAL telah diaktifkan

[Lihat Profile](#)



## 3.0 PROFILE REGISTRATION

### 3.1 REGISTER PROFILE

1. Users are required to complete the **Mandatory \*** information. Then, click **Save**.

The screenshot shows the 'Edit Profile' form in the MYCUKAI system. The form includes the following fields and options:

- Full Name**: NUR NADIAH BT AHMAD JAMAL
- IC No.**: 8803156524
- Date of Birth**: dd/mm/yyyy
- Address**: (Three empty text input fields)
- Country**: PLEASE CHOOSE (dropdown menu)
- Phone (W)**: EO-0134567899
- Phone (M)**: EO-0134567899
- Sex**:  Male  Female
- Email**: nadespna@gmail.com
- Representing the company**:  Ya  Tidak

A blue **Save** button is located at the bottom of the form.

2. Click **Yes** to complete the registration process.

The screenshot shows a confirmation dialog box overlaid on the profile form. The dialog box contains the following text and buttons:

- Are You Sure?**
- Yes** (blue button)
- No** (grey button)

The background form is dimmed, showing the 'City' dropdown set to 'KAJANG' and the 'Country' dropdown set to 'MALAYSIA'. A blue **Save** button is visible at the bottom of the dimmed form.



3. Profile registration is successful.

