

## **KEMENTERIAN KEWANGAN MALAYSIA**

# **USER MANUAL**

# MALAYSIAN GOVERNMENT TAX MANAGEMENT AND INFORMATION SYSTEM (MYCUKAI)

DIGITAL CERTIFICATE PURCHASES GUIDE (DIGITAL CERTIFICATE) MSC TRUSTGATE SDN BHD



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## **1 INTRODUCTION**

- MyCukai (Malaysian Government Tax Management and Information System) is a system that replaces the existing systems of SMPC, SEC GST, and ePPC at MOF. MyCukai works as a system that provides online applications and generate decision letter including recommendation from agencies for tax exemptions, remissions and tax returns.
- To submit applications, users are required to have a valid digital certificate to execute digital signature.
- Purchases of Digital Certificate can be made through Certificate Authorities (CA)
   MSC Trustgate Sdn. Bhd.
- This user manual will explain the process to purchase and use digital certificate in the MyCukai system.



## 2 PURCHASES OF DIGITAL CERTIFICATED

- i. Users have the options to choose the types of digital certificate preferred whether the **USB certificate** or **soft certificate**.
- ii. There are two (2) mediums to purchase digital certificate which are:
  - 1) Purchase over- the- Counter

#### 2) Purchase Via Online

iii. There is one category of user identified to use digital certificate;

#### 1) Public (Malaysian and Non-Malaysian)

iv. Users can refer to the requirements of the certificate based on user categories as appropriate as shown on the following table:

Usor Catagony	Type of Certificate	
User Calegory	Token Cert	Soft Cert
Public	$\checkmark$	~



#### 2.1 Token Category

The list price for Soft certificate (one (1) year validity) and Token (Digital Certificate) based on User Category:

User Category	Price Based on Digital Certificate Medium	
	Softcert	Token
Public (Individual Citizens & Company)	RM50	RM150
Public ( Not Individual Citizens & Company)	RM100	RM200

The applications that do not require the use of digital certificates are as follows:

- a. Excise Duty Exemption for National Vehicles for Disabled persons (OKU)
- b. Excise Duty Exemption and GST Relief for Budget Taxis and Rented Cars for the purposes of ownership transfer (Budget Taxis)

\*price include GST 6%

#### 2.2.1 Purchase over- the- Counter

i. Purchasing of digital certificate can be made over-the-Counter at the following address:

MSC Trustgate Sdn. Bhd Suite 2-9, Level 2, Block 4801, CBD Perdana, Jalan Perdana, 63000, Cyberjaya Selangor

Tel: 03-83181800 Emel: <u>mycukai-suppport@msctrustgate.com</u> Laman Web: <u>www.msctrustgate.com</u>



ii. If the purchase is made over the **Counter**, please identify the user category and bring along the required documents [ 🧹 ] as follows:

User Category	Personal Identification Card (Malaysian)	Passport (Non- Malaysian)
Public	$\checkmark$	$\checkmark$

#### 2.3 Purchase via Online

#### 2.3.1 Portal for ID Registration Process

This process is to create a new account profile for users. In this account profile, users can manage and apply new digital certificates directly through the portal.

1. Open Mozilla Firefox and access the registration URL

https://www.msctrustgate.com/mytrustid/

Click Create an account now.





	MyTrust ID
Sign in to your	account
Please make	e sure your certificate have properly been installed
	Login with Certificate <b>O</b>
If you have te	emporary access code for your account, click here
Not registered	l yet?
You would ne	eed an account to start purchase certificate via this
	system. Create an account now
Loss Token / So	oft Cert?
If you have lo	ss your token or soft cert, kindly request temporary access to your account.
	Customer Support & Contact
	© 2017 MSC Trustgate. All rights reserved

2. Fill in the required information in User Registration.

Please make sure to fill in the following mandatory information:

- MyKAD / Passport details,
- Email Address,
- Full Name and
- Mobile No.



	MyTrust ID
w User Registration	
	2 3
Account Info	Additional Info Complete
Nationality *	MyKAD No 🗙
Malaysian	Example: 889201040201
	This field is required.
Email×	
default@email.com	
Personal Information Full Name ×	Mobile No 🗙
Full Name	Mobile No
This field is required.	This field is required.
Address	
Address	
Postcode	City
	City
Postcode	Country
Postcode State	
Postcode State State	Country
Postcode State State	Country

3. Fill in the required information. Then, click **Next** to continue.

User Registration	
Account Info	3 Additional Infe Complete
Company Information	
Registration No.	Name
	Company Name
Address	
Address	
Postcode	State
Postcode	State
City	Country
City	Country
Personnel Information	
Designation	Office Phone No
Example: CEO	Office No
Fax No	
FaxNo	

4. Fill in the required information in the Additional Info. Then, click Next to continue.



New User Registration		
Account Info	Additional Info	Complete
	$\checkmark$	
	Congratulations!	
	Your registration is complete.	
Thank you for your registration. V	/e have sent you an email containing an access code which you m	ay use to log into your account.
	© 2017 MSC TRUSTGATE. All rights reserved	

- 5. A "Congratulation" message will be displayed after registration is complete.
- 6. Once the registration is complete, a confirmation email will be sent to the registered email address. Emails will be received from <u>mpki-support@msctrustgate.com</u>



7. The Access Code is specified in the email received from mpki-support@msctrustgate.com



#### 2.3.2 The Digital Certificate Registration Process

The next step is to obtain a digital certificate.

1. Log in to the Portal using the URL included in the email: -

Enter Identity card number/ Passport and Access Code.

TRUS	GATE
MyTr	ust ID
Sign in using temporary access code	•
Please enter your Mykad / Passport No	and access code to log in.
E.g 920192019201	
Access Code	Resend Access C
	Login
Don't have an account yet? Create an	account
Customer Su	apport & Contact
© 2017 MSC Trusto	gate. All rights reserved

2. Click New Purchase Request.





3. Klik Next.

ollment for new client digital ID fo	or MSC Trustgate.com Sdn. Bh	d.	$\sim$	0	$\sim$
Instructions	2 Application Info	3 Package & Pricing	Disclaimer	5 Payment	Complete
Enrollment Instructions					
Enrollment Instructions Please read and understand the Application Info	Enrollment Instruction below:	united for DA varification			
Enrollment Instructions Please read and understand the Application Info Upload Documents	Enrollment Instruction below: Fill up your personal details re Attach required documents(in	iquired for RA verification. JPEG or PDF format, with size belo	w 2MB) to assist verification.		
Enrollment Instructions Please read and understand the Application Info Upload Documents Make Payment	Enrollment Instruction below: Fill up your personal details re Attach required documents(in Payment can be made using a Manual Payment (Cash, Bank	quired for RA verification. JPEG or PDF format, with size belo any of the following. Credit Card / De Transder or Cheque)	w 2MB) to assist verification. bit Card (VISA/MASTERCARD)	i or upload payment receipt if pay	ment made through
Enrollment Instructions Please read and understand the Application Info Upload Documents Make Payment Complete	Enrollment Instruction below: Fill up your personal defails re Attach required documents(in Payment can be made using y Manual Payment (Cash, Bank Once complete, kindly wait for sidebar:	quired for RA verification. JPEG or PDF format, with size belo any of the following: Credit Card / De Transder or Cheque) the verification and issuance of you	w 2MB) to assist verification. bit Card (VISA/MASTERCARD) ir certificates by our RA. You car	i or upload payment receipt if pay n check your request status in All	ment made through Requests tab on the
Enrollment Instructions Please read and understand the Application Info Upload Documents Make Payment Complete	Enrollment Instruction below: Fill up your personal details re Attach required documents(in Payment can be made using a Manual Payment (Cash, Bank Once complete, kindly wait for sidebar.	quired for RA verification. JPEG or PDF format, with size belo any of the following. Credit Card / De Transder or Cheque) the verification and issuance of you	w 2MB) to assist verification. Ibit Card (VISA/MASTERCARD) r certificates by our RA. You car	i or upload payment receipt if pay n check your request status in All	ment made through Requests tab on the

4. Select product : MyTrust ID

PRODUCT S	SELECTION	
Select certificate you	wish to purchase	
Choose option to con	tinue	
Product *	MyTrust ID	
Category Code		Continue
	(1) If you have category code, enter here. Otherwise, please continue.	

#### NOTE:

IF YOU APPLY FOR DISABLED PERSONS (OKU) / BUDGET TAXIS, PLEASE FOLLOW THE STEPS BELOW. IF YOU ARE IN PUBLIC CATEGORIES, YOU CAN CONTINUE TO STEPS 7.





5. Choose Product , MyTrust ID.

Enter the category code

- a. MC001 Application for OKU
- b. MC002 Application for Budget Taxi

#### (For the Public category, please proceed to step 7)

PRODUCT	SELECTION	
Select certificate you	wish to purchase	
Choose option to cor	ntinue	
Product *	MyTrust ID	
Category Code	MC001	Continue
	If you have category code, enter here.     Otherwise, please continue.	



6. For **OKU** and **Budget Taxis**, you need to upload additional documents such as **OKU Card** and **Taxi Permit**.

				Menu V
MSC TRUSTGATE.COM SDN. BHD.	MYTRUST ID PUBLIC BASIC	)		
New Certificate Enrollment Request Enrolment for new client digital D for MSC Trustgate.com Sdn. Bhd.				
Instructions Al	2 3 Poisee & Pri	ing Disdalmer	5 Paymant	G
Personal Information Passport No *		Supporting Documents Upload scanned copy of y	our MyKAD, Passport, Authorization Latter etc	
µ7 Ems1* Takrul@msdrustgate.com		MyKAD / Passport * JKM OKU Card *	Select a file Select a file	
Full lame * FAKRUL RADZI AB RAHIM Mobile No *				
0187852339 Address * bandar saujana putra				
Postcode * 83000 City *	State * 12 Country *			
jenjarom Back	ma			Nex! •

#### 7. Choose Package Type.

MSC TRUSTGATE.COM S	DN. BHD. (MYTRUST ID F	PUBLIC BASIC)			
New Certificate Enrollment Request	om Sda Bhd				
Instructions	Application Info	Package & Pricing	Disdaimer	Payment	Complete
Category			Package & Pricing		
Category *			Package *		
Individual - OKU			Soft Certificate Only (365 days validity)		
			Select Package		
			Soft Certificate Only (365 days validity) Soft Certificate Only		
			Validity (Days)		
			365		
			Subtotal (RM)		
			0.00		
			Tax (GST 6%)		
			0.00		
			Total Amount (RM)		
			0.00		
Back					Next O



8. Upload MyKAD / Passport

(Please make sure the copy of MyKAD has the verification from the Commissioner for Oaths 5 and the Consulate for Passport)

Instructions	Application Info	Package & Pricing	Disclaimer	Payment	Complete
Personal Information			Supporting Documents		
Passport No *			Upload scanned copy of your MyKAD, Passport, Authorization Letter etc		
Email *			MyKAD / Passport *	Select a file	
fakrul@msctrustgate.com					
Full Name *					
FAKRUL RADZI AB RAHIN	Λ				
Mobile No *					
0187852339					
Address *					
bandar saujana putra					
Postcode *	State *				
63000	12				
City *	Country *				
Inclosed	1000				

9. Choose Citizen / Foreigner.

Iment for new client digital ID for MSC Ti	rustgate.com Sdn. Bhd.				
<b>e</b>		3	- 4	6	6
Instructions	Application Info	Package & Pricing	Disclaimer	Payment	Complete
ategory			Package & Pricing		
Category *			Package *		
Select Category			Select Package		
Select Category			Description		
individual - Citizen			Description		
Individual - Foreigner					
			Validity (Days)		
			Subtotal (RM)		
			Tax (GST 6%)		
			Delivery		
			Self Collect at MSC Trustgate Co	beriava - RM0	
				and the same	
			Total Amount (RM)		



- 10. Choose the shipping method (please check the shipping charges)

<b>~</b>		3	4	5	6
Instructions	Application Info	Package & Pricing	Disclaimer	Payment	Complete
sterrory			Dackage & Dricing		
Category *			Package & Finding		
Select Category			Select Package		
outour outogory			ourcerr actuage		
			Description		
			Validity (Days)		
			Subtotal (RM)		
			Tax (GST 6%)		
			Delivery		
			Self Collect at MSC Trustgate. Cv	beriava - RM0	
			Self Collect at MSC Trustgate, Cybe	erjaya - RM0	
			Courier Services ( Semenanjung ) -	RM10.6	
			Courier Services ( Sabah & Sarawa	ik ) - RM20.6	

11. Please read and understand the Subscriber Agreement, then tick the Accept Disclaimer box and click Save and Proceed to Payment.

Instructions       Application Info       Package & Pricing       Disclaimer       Payment         Digital ID Subcriber Agreement	6	5	_(			<b>~</b>
Digital ID Subcriber Agreement SUBSCRIBER AGREEMENT YOU MUST READ THIS SUBSCRIBER AGREEMENT ("SUBSCRIBER AGREEMENT") BEFORE APPLYING FOR, ACCEPTING, OR USING A VERISIGN DIGITAL ID ("CERTIFICATE" OR "DIGITAL ID"). IF YOU DO NOT AGREE TO THE TERMS OF THIS SUBSCRIBER AGREEMENT, DO NOT APPLY FOR, A THE CERTIFICATE.  1. Certificate Application and Description of Certificates. This section details the terms and conditions regarding your application ("Certificate Application") for VeriSign accepts your Certificate Application, the terms and conditions regarding the your use of the Certificate to be issued by VeriSign to you as "Subscriber's public key and associates it with information authenticated by VeriSign or a VeriSign- Certificates provided under this Agreement are issued within the VeriSign Trust Network ("VTN"). The VTN is a global public key infrastructure that provides a I hereby confirm that all the information given for this application is true and accurate and have not withheld any information that would affect the acceptance of my application is true and accurate and have not withheld any information that would affect the acceptance of my application is true and accurate and have not withheld any information that would affect the acceptance of my application is true and accurate and have not withheld any information that would affect the acceptance of my application is true and accurate and have not withheld any information that would affect the acceptance of my application is true and accurate and have not withheld any information that would affect the acceptance of my application is true and accurate and have not withheld any information that would affect the acceptance of my application is true and accurate and have not withheld any information that would affect the acceptance of my application is true and accurate and have not withheld any information that would affect the acceptance of my application is true and accurate and have not withheld any information that would affect the acceptance of my a	Complete	Payment	Disc	Package & Pricing	Application Info	Instructions
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Certificates provided under this Agreement are issued within the VeriSign Trust Network ("VTN"). The VTN is a global public key infrastructure that provides	authorized entity. The	d by VeriSign or a VeriSign-au	es it with info	criber's public key and asso	ed message that contains a S	Certificate is a digitally sig
I hereby confirm that all the information given for this application is true and accurate and have not withheld any information that would affect the acceptance of my ap	Certificates for both	infrastructure that provides Ce	"). The VTN	e VeriSign Trust Network ("	is Agreement are issued withi	ertificates provided under
I hereby confirm that all the information given for this application is true and accurate and have not withheld any information that would affect the acceptance of my ap						
	plication. By signing this	affect the acceptance of my appl	withheld any	s true and accurate and have	formation given for this applicat	I hereby confirm that all the
application form, I also agree to be bound by the terms and conditions as stipulated in Client ID Digital Certificate Subscriber Agreement, and any amendments made	thereto from time to time	t, and any amendments made th	ital Certificate	tions as stipulated in Client ID	to be bound by the terms and c	application form, I also agre



- 12. Choose a payment method
  - a) Credit/Debit card
  - b) Others need to upload the proof of payment. (Example; bank slip or purchase receipt).

				0	0
Instructions	Application Info	Package & Pricing	Disclaimer	Payment	Complete
Payment Method			Payment Details		
Payment type			Total Amount (RM)		
Select Payment			159.00		
Select Payment			0		
Credit / Debit Card			Status		
Others			Pending payment		
			Date of Payment		
			DD/MM/YYYY		
			Reference No		

13. Then Internet Payment Gateway will be displayed.

Fill in the required payment information and click **Agree and Continue**, the **Payment Approved** view will appear. Then, click OK.



cpsi//pennackinipu	y.my/mdex2/payment/eCommerce
Internet Pa	wment Gateway
Payment Details	
Pay Io:	Managal'ay System Sdn Bhd
Product Description:	Cetificate USB Loker(31(380)150
Amount:	16M152.00
Choose Payment Option	16
VIJA	
Credit Card Data	ile
Cardholder name	Cardholder Name
Crediit card no	Credit Card Number
Card type	- ~
Expliny diate	
0000002	
	Whatla #la?
Card Issuing country	MALAYSIA
Card Issuing bank	- Please select your Bank -
	the above net charges from my credit card.





#### 13. Click OK to continue

TRUSTGATE					Menu
tern. Q	New Certificate Enrollment Request				
SAN NACATON	Enrolment for new client digital ID for Public Certificate				
🙆 Home	0	-0			
Account Information	instructions	Application into	Upicad Documents	Payment	Corpets
🕒 Certificates Management <					
All Certificates	Purchase Information	Secure Payme	nt window closed ! od		
Al Requests	Package	Prevent this page from	n creating additional dialogs		
New Purchase Request	Individual - Citizen		bit Card		
452/4740/2F	Description				
	Certificate + USB Token				
Q Customer Support					
← Logout	360		Payment Details		
	Subtotal (RM)		Status		
	180.00		Approved		
	Tax (057.0%)		Date of Payment		
	9.00		10/04/2017		
	Shipping		Raference No		
	Self Collect at MSC Trustgate, Cyberjaya - RM0		0458398MSCTG000	000000000150001000000015900	
	Total Amount (RM)				
			Back		Submit O
					^

14. Confirmation of payment will be email as shown below.

	Mon 10/4/2017	3:47 PM
	system@mp:	sb.net
1 1	MPAY Payment	Services: Thank you for your payment and Shopping with us! (TransactionID:MSCTG00000000000000015)
To syabbi	, al@mectrustaata.co	, , , , , , , , , , , , , , , , , , ,
TO Sydnin	izar@inscu usigate.co	
Dear svas	ava.	
We are nie	ased to inform you that	your online navment was processed successfully and anonoved by the Acquiring Bank
Your credit Please not	card/bank account has I that MPAY Payment S	been debilded with RM 159.00. Services will be listed in your credit card/bank statement for this transaction.
Below are	the payment status notif	lication details:
РАУМЕ	NT STATUS NOTI	FICATION
Payment	Status	: Successful
Order No		: MSCTG000000000015
Amount		: RM 159.00
Product D	escription	: Certificate USB Token 31 360 150
Customer	Name	: syasaya
Customer	Email	: syahhizal@msctrustgate.com
Customer	Phone	: 0189593500
Card No (	Last 4 Digit)	: 0001
Authorizat	tion Code	: 458398
Transactio	on Date & Time	: 10-04-2017 15:46:49
Regards, MPAY Payr If you have please con Tel No: +0 Email: <u>chik</u> If you four Tel : +603 Eav. +60	nent Gateway <u>Support</u> e any questions about or tact MPAP Payment Serv 1380231880 <u>vong.lee@mpbs.net</u> u any fraudulent cases, -80231880 -80231880	ur product and services, ices directly at: please contact MPAY immediately at:
Email : Syn	vong@mpsb.net	
*******	*******	
* This is a	system generated mail,	please do not reply to this email.



**15.** If you choose **Others** as a method of payment, please upload the document (receipt, transaction slip) as a proof of payment.

0				5	6
Instructions	Application Info	Package & Pricing	Disclaimer	Payment	Complete
Payment Method			Payment Details		
Payment type			Total Amount (RM)		
Others			159.00		
Upload Proof of Paym	ent		Status		
			Pending payment		
			Date of Payment		
			14/04/2017		
			Reference No		
			Reference No		

16. Then, Click Submit.



					Menu	
MSC TRUSTGAT PUBLIC)	FE.COM SDN. B	HD. <b>(Mytrust</b>	ID			
New Certificate Enrollment	Request for MSC Trustgate.com Sdn. Bhd	L				
Instructions	Application Info	Package & Pricing	Disclaimer	Payment	Complete	
		$\checkmark$				
Congratulations!						
Your request is complete.						
Thank you for your registration. Your transaction has been completed and details of your request has been recorded under All Request tab.           Return to All Requests						

- **17.** Please note that your digital certificate registration is complete. Then, the MSC Trustgate administrator will make the process of verification and review of your application.
- **18.** You can also make a status check on the **All Request** menu such as the image below.
- **19.** The tokens will be sent using the Courier Service and the PIN for the token will be sent via registered email for security
- 20. When the token is received, then please refer to item 2.5 Checking the Token Digital Certificate





#### 2.3 Download Softcert (Soft Digital Certificate) into the Browser

This section describes how to download Softcert (Soft Digital Certificate)

Within 24 hours, you will receive an email confirmation of the application has been received and processed.

1. Once the MSC Trustgate administrator approves the application, the status will be sent and Softcert is ready to be downloaded to the browser on your computer.

1										1	Venu V
Sear	ch Q	ALL REQU	JESTS <sub>Juests</sub>								
ک ا	Home Account Information	New Request Show 10 Rows							Search		
Ĵ	All Certificates All Requests New Purchase Request	Date Submitted v 2017-04-18 17:11:45	Action \$	Project   MyTrust ID Public Basic	Package New Individual OKU   Soft Certificate Only	÷	Validity 360	Amoun 0.00	Status Submitted	¢ Mo	'e 💠 tails
ASS	STANCE Customer Support										
	Logout	Showing 1 to 5 of 5 ent	ries								

2. Click on *Details*.

-												Mer	u
Sear MAIN	ch Q	ALL REQU	UESTS <sup>quests</sup>										
۵ ع	Home Account Information	New Request Show 10 Rows									Search		
9	All Certificates All Requests New Purchase Request	Date Submitted 2017-04-18 16:51:35	Action \$	Project MyTrust ID Public Basic	4	Package \$	Valid 360	ity 🔅	Amount	•	Status Pending Pick Up	More	¢ 3
assi ©  ←	STANCE Customer Support Logout												
https:/	/www.msctrustgate.com/mytrustid/accou	Showing 1 to 4 of 4 er	ntries id=2207										1

3. Click on *Pickup Now*.



				Mer		
Search Q	CERTIFICAT	E MANAGEMENT				
MAIN NAVIGATION	All Requests	equest				
Account Information <						
D Certificates Management	Request Information	Package Information				
All 0	Action	Enrollment	Category	New Individual OKU		
All Certificates	Date Submitted	2017-04-18 16:51:35	Details	Soft Certificate Only		
All Requests	Status	Pending Pick Up Pick Up Now	Validity	360		
New Purchase Request	Project Information	J.	Price	0		
ASSISTANCE	Project Name	MyTrust ID Public Basic	Shipping Information			
Customer Support	Organization Name	MSC Trustgate.com Sdn. Bhd.	Method	Self Collect at MSC Trustgate, Cyberjaya		
	Organization Unit	MyTrustID 2	Price	0		
← Logout	Personal Information		Consignment No			
	Nationality	Malaysian	Payment Information			
	MyKAD No	870701085211	Status	No Payment		
	Full Name	SYAHHIZAL BIN A. HASHIM	Date	0000-00-00		

4. **Soft certificated** is automatically installed to the browser on your computer and one window will appear as a running process notification as below.

🥑 Mozilla Firefox			$\times$
about:blank			
	Generating A Private Key	×	
	Key Generation in progress This may take a few minutes		
	Please wait		

5. Your Softcert has been successfully installed for use.

Mozilla Firefox					ш	~
about:blank						
Alert	onal certificate has b	een installed. You sho	uld keep a backup	copy of this	certifica	× te.
Vour perso	onal certificate has b	een installed. You sho	uld keep a backup	copy of this	certifica	× te.
Vour perso	onal certificate has b	een installed. You sho	uld keep a backup	copy of this	certifica	× te.
Alert Your perso	onal certificate has b	een installed. You sho	uld keep a backup	copy of this	certifica	× te.
Alert Your perso	onal certificate has b	een installed. You sho	uld keep a backup	copy of this	certifica	× te.
Vour perso	onal certificate has b	een installed. Vou sho	uld keep a backup	o copy of this	certifica	× te.
Alert Your perso	onal certificate has b	een installed. Vou sho	uld keep a backup	o copy of this	certifica	× te.
Alert Your perso	onal certificate has b	een installed. You sho	uld keep a backup	o copy of this	certifica	× te.



#### 2.3.3 Checking Softcert (Soft Digital Certificate)

1. To check that **Softcert** has been installed in the **Mozilla Firefox** browser, click on the Options sub menu under the Tools menu as below.

Eile Edit View Higtory Bookmarks To	ols <u>H</u> elp					_	٥	X
📵 Mozilla Firefox Start Page 🛛 🗙	Downloads Ctrl+J Add-ons Ctrl+Shift+A							
← € Firefox Search or enter ad	Sync Now	v C Q Search	☆	Ê	÷	ŵ	◙	≡
M Inbox - syahhizalhashi 🚦 Facebo	Web Developer > Page Info	Find Out The Bes 🕇 Where to find most of 😫 YouTube 🛤 National Institute of St 🔬 [SOLVED] how to take 🛞 lunacm hs	m Con	nma				35
	Options						moz	illa
		Q Search       Image: Control of the saved you from " -         Image: Control of the saved you from " -       Control of the saved you from " -						
	Downloads Box	Add-ons Sync Options Restore Previous Session						

2. Choose tab Advanced

Edit View Higtory Bo	ookmarks <u>T</u> ools <u>H</u> elp								-	٥	×
Mozilla Firefox Start Page	ige 🗙 🋱 Options	× +									
Errefox about:pret	ferences			C	Q. Search			•	ŵ	◙	=
Inbox - syahhizalhashi	f Facebook 🚫 Sinar FM plaj	ylist 🛞 Let's Find Out The Bes 🕇 WI	here to find most of 💶 YouTube 🕬	National Institute of	St 👌 [SOLVED] how to	take 🛞 lunacm hs	m Comma	-			
General	Startup										
Search	Always check if	Firefox is your default browser			Mala Dafash						
Contant	Firetox is not y	your detault browser			Make <u>D</u> efault						
Content	When Firefox starts:	Show my home page			•						
Applications	Home Page:	Mozilla Firefox Start Page									
Privacy		Use Current Page	Use Bookmark	Restore	to Default						
Security				2							
Sync	Downloads										
o yine	<ul> <li>Save files to</li> </ul>	Desktop			Browse						
Advanced	Always ask me	where to save files									
Advanced	Tabs										
	Ctrl+ <u>T</u> ab cycles	through tabs in recently used ord	er								
	✓ Open ne <u>w</u> wind	lows in a new tab instead									
	Warn me when	closing multiple tabs									
	When I open a	link in a new tab, switch to it imm	ediately								
	Show tab previo	ews in the Windows tas <u>k</u> bar									



3. Click on View Certificates.



4. Select the **Softcert** you want to check and click **View**. **Softcert** information will appear on your screen.

[ile [	dit ⊻iew Higtory [	Bookmarks I	ools ∐elp								-	. 0	×
	Muzilla Firefux Start Po	aye ×	🛱 Options	× +									
4	Firefox about:pre	eferences#ac	dvanced				C Q	Scarch		众白	÷	* •	=
Min	hov - svabbizalbashi	E Facebool	k 🕅 Sinar FM nlavlist 🕅 L	et's Find Out The Res 🕴 \	Where to find most o	f P YouTube MST Nation	al Institute of St	ISOLVEDI how to take	lunacm hsm	Comma			>>
	John Sydningsmin	Tuccouot						2 [Socied] non to take in ()	iono cini non	- contraint			^
0	General	A			Certific	ate Manager			×				
0	Search												
_	. A COLLEGE		Your Certificates	People Servers	Authorities	Others							
	Content												
	Applications	Por	You have certificates fro	m these organizations th	at identify you:								
		Wh	Certificate Name			Security Device	Serial Num	Expires On					
	Privacy	0	~MSC Trustgate.com Sdn. I	Dhd.					^				
æ	Security		First Last			Software Security Device	38:4E:CF:F0:E6:52	Saturday, 14 April, 2018					
			Syahhizal Hashim			Software Security Device	22:72:39:65:60:A1	Saturday, 14 April, 2018					
လ	Sync	-	RA MYTRUSTID PUBLIC	BASIC 2 MPKI CLIENT PRIVA	TE	Software Security Device	0B:C2:2D:DE:BF:	Saturday, 14 April, 2018					
.6.	Advanced	~	Syahhizal Hashim			Software Security Device	0B:3D:70:D5:07:2	Saturday, 14 April, 2018					
		-	ADMIN MYTRUSTID 1-	MPKI CLIENT-PRIVATE		Software Security Device	1A:12:A7:FD:09:6	Saturday, 7 April, 2018					
			NYAN LO TJING-MPKI (	LIENT-PRIVATE		Software Security Device	63:5B:7B:FA:7E:2	Friday, 30 March, 2018					
			SYAH TEST			Software Security Device	08:DD:B9:5D:DE:	Thursday, 1 March, 2018					
			BANK ISLAM POWER A	GENCY-MPKI CLIENT-PRIVAT	E	Software Security Device	12:1C:9A:F8:EC:2	Sunday, 25 February, 2018					
			SYAHHIZAL HASHIM			Software Security Device	57:24:61:04:21:D0	Wednesday, 28 February, 2018	~				
		0	View Backup	. Backup All Im	port Delete	2							
		`											
								0	ĸ				
									.4				
													~



#### 2.3.4 Checking the Token Digital Certificate

- 1. Plug-in the USB Trustgate Token to the USB port of the computer. You need to Install the driver if it is only used first time.
- 2. Wait a while for the display of the **auto run pop-up window**, then click **Run loader.exe** from the list as below.

CD	CD Drive (E:) Trustgate									
Choose what to do with this disc.										
Install	or run program from your media									
T	Run loader.exe Published by Securemetric Technology Sdn									
Other	choices									
	Open folder to view files File Explorer									
0	Take no action									

3. If the **auto run pop-up window** does not appear within a time, go to **My Computer** and double click on the Trustgate Token icon as below;



4. The installation interface will appear. Please close **Mozilla Firefox** or **Thunderbird** email before installation is made available. Then click the **Install** button to continue.





5. The installation will start automatically.

😈 Trustgate PKI Token Setup	_	
Installing Please wait while Trustgate PKI Token is being installed.		1
Execute: C:\Program Files (x86)\Mozilla Firefox\SMMozillaPlugin.exe -p	rofile "C:	\Users\NB022-
Windows Installer	t >	Cancel

6. When the installation is done, please click the **Finish** button to exit.





7. The **PKI Token Manager shortcut** icon will automatically appear on the **desktop** as shown below.





8. If the **PKI Token Manager shortcut** icon does not exist on **Desktop**, search can be done by typing **PKI Token Manager** in **Windows search** and pressing the Enter key. Please refer to below

		$\square$	÷٢			Filte	rs 🗸
ŵ	Best n	natch					
	Ð	<b>PKI To</b> Deskto	p app	nager			
							Í
ŝ							
	PKI To	oken Ma	anager				
	Q	-		<u></u>	<i>s</i>	0	0

9. Click on the **PKI Token Manager shortcut** icon. The **Trustgate Token Manager** window will appear. Here, users can see **info tokens**, **change user pins**, **login to view certificates** and **Change default token options**.





10. Click on **Certificates** and enter the PIN number received by email from Trustgate, then click on the **Login** button.

😈 Trustgate Token Manager		×
	MSC TRUSTGATE DIGITAL ID USB Token Manager	
Configuration Token Info Change User PIN Certificates Uptions About	Login Token User PIN: 2 Login Cancel	

11. After **login**, the user's Digital Certificate will be displayed in the **Certificate Manager blank box**. Click on the **Certificate** to select and then click the **View** button to open the digital certificate window.





12. Click **Certificate Info** for digital certificate information.

Туре	Value	^
CKA CLASS		
CKA_TOKEN	TRUE	
CKA_PRIVATE	FALSE	
CKA_MODIFIABLE	TRUE	
CKA_LABEL		
CKA_CERTIFICATE_TYPE		
CKA_SUBJECT		
CKA_ID		
LKA_ISSUER		×
CKA_ISSUER		×
		>
		>
		>
		>
		>
		× *
		>
		>
		>

13. Click the **Details** tab, then click on **Subject** as below

Confirm user information on the digital certificate, If the information is correct, close the digital certificate window by simply clicking the OK button. If there is an error, please email to <a href="mailto:mycukai-support@msctrustgate.com">mycukai-support@msctrustgate.com</a> for further action.

📄 View	certificat	•						
General	Details	Certification Pat	h					
Show:	<all></all>		~					
Field			Value	^				
1 Se	erial numbe	er	07 66 89 de ea 19 21 c3 b0 63					
i 🖬 Sie	gnature al	gorithm	sha256RSA					
E Si	- gnature ha	- ash algorithm	sha256					
Is Is	suer		MSC Trustgate.com Class2 Ma					
🖂 Va	alid from		18 Januari 2017 8:00:00 AM					
	illa to		1a Jaunau 2010 1:2a:2a Mil					
III Su	ubject		nazmi@msctrustgate.com, Mu					
CN = 1 T = Sy OU = 1 OU = <sup>-</sup> OU = <sup>-</sup> OU = <sup>-</sup>	Muhammad stem Engi EmployeeI Terms of u Trustgate. SC Trustg	l Nazmi Abdul Hao neer D - TG0112 ise at www.msctr com ate.com Sdn. Bhd	di ustgate.com/rpa (c)00 I.					
Edit Properties Copy to File.								



#### 2.3.5 Cancellation and Loss of Digital Certificate

#### NOTICE:

#### IF YOU STILL HAVE DIGITAL CERTIFICATES OR OTHER TOKEN ISSUED BY MSC TRUSTGATE, YOU MAY USE TO LOG IN MYTRUSTID PORTAL.

1. Click on request temporary access



2. New application for temporary access code only by entering No. Identity card and email address.



	MyTrust ID	
Request tem	porary access?	
Digital IDs compromis pairs, chan request for revocation	should be revoked immediately for any suspecter e, including lost or stolen private keys, corrupted ge in site ownership, or suspected fraud. Kindly temporary access to your account and do certific	d key cate
Enter your My your access of	/Kad / Passport and e-mail address below to rece iode.	eive
≜ E.g 920	192019201	
🖸 Email		
	Sub-	mit O

3. The new Temporary Access code will be sent to the email address and then use the code to log in to your account

	TRUSTGATE
	MyTrust ID
Circuit a transmission	
Sign in to your a	account
Please make	sure your certificate have properly been installed
	Login with Certificate <b>O</b>
If you have te	mporary access code for your account, click here
Not registered	yet?
You would ne	ed an account to start purchase certificate via this system. Create an account now
Loss Token / So	ft Cert?
If you have los	s your token or soft cert, kindly request temporary access to your account.
	Customer Support & Contact
	P 2017 MSC Trustante, All rights researed

DIGITAL CERTIFICATE PURCHASES GUIDE (DIGITAL CERTIFICATE) MSC TRUSTGATE SDN BHD



MyTr	rust ID
<ul> <li>Sign in using temporary access cod</li> </ul>	e
Please enter your Mykad / Passport No	and access code to log in.
Lg 920192019201	
Access Code	Resend Access Code
	Login O
Don't have an account yet? Create an	account
Customer Si	upport & Contact
© 2017 MSC Trust	gate. All rights reserved

4. After entering your account profile, select All Certificates.

													2	Men	ı
Search Q MAIN NAVIGATION	ALL CERTIFICATES														
Home Account Information	All Certificate Show 10 Rows											Search			
All Certificates	Serial	Project	φ	Start Date	¢	End Date	s	Status	¢	Validity	M	ore	A	ction	\$
All Requests	61ab5036a7a68b68ec224553f899fe1a	MyTrust ID Public		2017-04-14 08:00:00		2018-04-15 07:59:59	V	/alid		365	0	heck Certificate	F	Revoke	
New Purchase Request	Showing 1 to 1 of 1 entries													1	1
Customer Support															
← Logout															

- 5. Then, select **Revoke** to cancel your lost or unwanted digital certificate.
- 6. Next, if you wish to make a replacement for your digital certificate loss, then proceed with the **New Purchase Request** step.

(Please refer to step 2.2 of the Digital Certificate Registration Process)