

**CHECKLIST APPLICATION FOR DUTY/TAX EXEMPTION ON DISPOSAL OF VEHICLE BY A PRIVILEGED PERSON TO ANOTHER PRIVILEGED PERSON**

No.	List of Documents	Tick (√)
1.	Covering Letter from the Embassy/High Commission/Consulate/International Organizations to Tax Division, Ministry of Finance Malaysia	<input type="checkbox"/>
2.	Letter of Authority <i>to Dispose Vehicle by Privileged Person to Another Privileged Person</i> from Ministry of Foreign Affairs Malaysia (Wisma Putra)	<input type="checkbox"/>
3.	A Copy of Registered Owner (Privileged Person) Passport (Front Pages with Particular Only)	<input type="checkbox"/>
4.	A Copy of the Intentional Buyer (Privileged Person) Passport (Front Pages with Particular Only)	<input type="checkbox"/>
5.	A Copy of Vehicle Ownership/Registration Certificate (Front and Back)	<input type="checkbox"/>
6.	PUSPAKOM Special Vehicle Inspection Report	<input type="checkbox"/>
7.	Certificate of Verification/Insurance Cover Note of the vehicle from a registered Insurance company	<input type="checkbox"/>

**Completed** application to be submitted to:

**Kementerian Kewangan Malaysia  
Setiausaha Bahagian Cukai  
Aras 6, Blok Tengah  
No. 5 Persiaran Perdana, Presint 2  
Pusat Pentadbiran Kerajaan Persekutuan  
62592 W.P. PUTRAJAYA**