

CHECKLIST APPLICATION FOR DUTY/TAX EXEMPTION ON DISPOSAL OF VEHICLE BY A PRIVILEGED PERSON TO A NON-PRIVILEGED PERSON

No.	List of Documents	Tick (√)
1.	Covering Letter from the Embassy/High Commission/Consulate/International Organizations to Tax Division, Ministry of Finance Malaysia	<input type="checkbox"/>
2.	Letter of Authority <i>to Dispose Vehicle by Privileged Person to A Non-Privileged Person</i> from Ministry of Foreign Affairs Malaysia (Wisma Putra)	<input type="checkbox"/>
3.	A Copy of Registered Owner (Privileged Person) Passport (Front Pages with Particular Only)	<input type="checkbox"/>
4.	A Copy of Vehicle Ownership/Registration Certificate (Front and Back)	<input type="checkbox"/>
5.	PUSPAKOM Special Vehicle Inspection Report	<input type="checkbox"/>
6.	Certificate of Verification / Insurance Cover Note of the vehicle from a registered Insurance company	<input type="checkbox"/>
7.	Particulars of Buyers:	
i.	Name	<input type="checkbox"/>
ii.	Address	<input type="checkbox"/>
iii.	A Copy of NRIC/Passport (Front and Back)	<input type="checkbox"/>
iv.	A Copy of Company Registration Certificates	<input type="checkbox"/>

Completed application to be submitted to:

**Kementerian Kewangan Malaysia
Setiausaha Bahagian Cukai
Aras 6, Blok Tengah
No. 5 Persiaran Perdana, Presint 2
Pusat Pentadbiran Kerajaan Persekutuan
62592 W.P. PUTRAJAYA**